A & AS SUPPORT CONTRACTS

CONTRACT NUMBER:

LOCAL OFFICE:

CDRL NUMBER:

REPORTING PERIOD:

DATE:

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Basic Contract Information

- Contract Number:
- Subcontractors:

- Prime:

- Period of Performance
- Total Current Task Order Value:
- Percent Completed:

Basic Contract Information

- Accomplishments:

- Contract Issues:

- Contract Action Items:

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Basic Contract Information

- Small Business Performance

  - Cumulative status of small business personnel costs (dollars and % of work performed)

- Non GSA Schedule Subcontractors

  - Cumulative amount (dollars and % of total BPA work performed) of work performed by *individual* non-GSA schedule subcontractors may not exceed 15%

    and

  - Cumulative amount (dollars and % of total BPA work performed) of work performed by *all* non-GSA schedule subcontractors collectively may not exceed 20%

Basic Contract Information

Contract Expenditure and Total Cost Information

Basic Contract Information
(sample spreadsheet A002, Atch 2)

- Contract Expenditure Chart Index
  - Column 1 - Requiring Activity
  - Column 2 - Task Order and Modification Number
  - Column 3 - Period of Performance
  - Column 4 - Initial Task Order/Modification Value
  - Column 5 - total Task Order Value
  - Column 6 - Number of Persons Assigned
  - Column 7 to N - Labor Category Hours on Contract

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Basic Contract Information

- Column N + 1 - Total Hours on Contract
- Column N + 2 - Total Man-Years on Contract Based on One Man-Year Equaling 1764 Hours

Basic Contract Information

- Labor Category Index
  - AM4 - Acquisition Management Level 4
  - AM3 - Acquisition Management Level 3
  - AM2 - Acquisition Management Level 2
  - AM1 - Acquisition Management Level 1
  - TE4 - Test & Evaluation Management Level 4
  - TE3 - Test & Evaluation Management Level 3
  - TE2 - Test & Evaluation Management Level 2
  - TE1 - Test & Evaluation Management Level 1

Basic Contract Information

- AS4 - Administration Support Level 4
- AS3 - Administration Support Level 3
- AS2 - Administration Support Level 2
- AS1 - Administration Support Level 1
- SM4 - Security Management Level 4
- SM3 - Security Management Level 3
- SM2 - Security Management Level 2
- SM1 - Security Management Level 1
- CDM4 - Configuration/Data Management Level 4
- CDM3 - Configuration/Data Management Level 3

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Basic Contract Information

– CDM2 - Configuration/Data Management Level 2

– CDM1 - Configuration/Data Management Level 1

– M4 - Manufacturing Level 4

– M3 - Manufacturing Level 3

– M2 - Manufacturing Level 2

– M1 - Manufacturing Level 1

– E4 - Engineering Level 4

– E3 - Engineering Level 3

– E2 - Engineering Level 2

– E1 - Engineering Level 1

Basic Contract Information

- PM - Project Manager
- TE3 - Technical Editor Level 3
- TE2 - Technical Editor Level 2
- TE1 - Technical Editor Level 1
- TI - Technical Illustrator
- GFP3 - GFP Specialist Level 3
- GFP2 - GFP Specialist Level 2
- GFP1 - GFP Specialist Level 1
- FMTL - Financial Management Task Lead
- SA/TL - Senior Analyst/Task Lead

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Basic Contract Information

- JA - Journeyman Analyst
- A - Analyst
- PG - Programmer
- DT - Data Technician
- ORA - Operations Research Analyst
- L4 - Logistician Level 4
- L3 - Logistician Level 3
- L2 - Logistician Level 2
- L1 - Logistician Level 1

Basic Contract Information

- TL - Task Lead (Other than FM)
- F3 - Facilitator Level 3
- F2 - Facilitator Level 2
- F1 - Facilitator Level 1
- T3 - Trainer Level 3
- T2 - Trainer Level 2
- T1 - Trainer Level 1
- SMEC2 - Subject Matter Expert/Consultant Level 2
- SMEC1 - Subject Matter Expert/Consultant Level 1

Task Order Status
TO

Office Symbol Supporting

A & AS Support

Title

Period of Performance

FAE:

FAC:

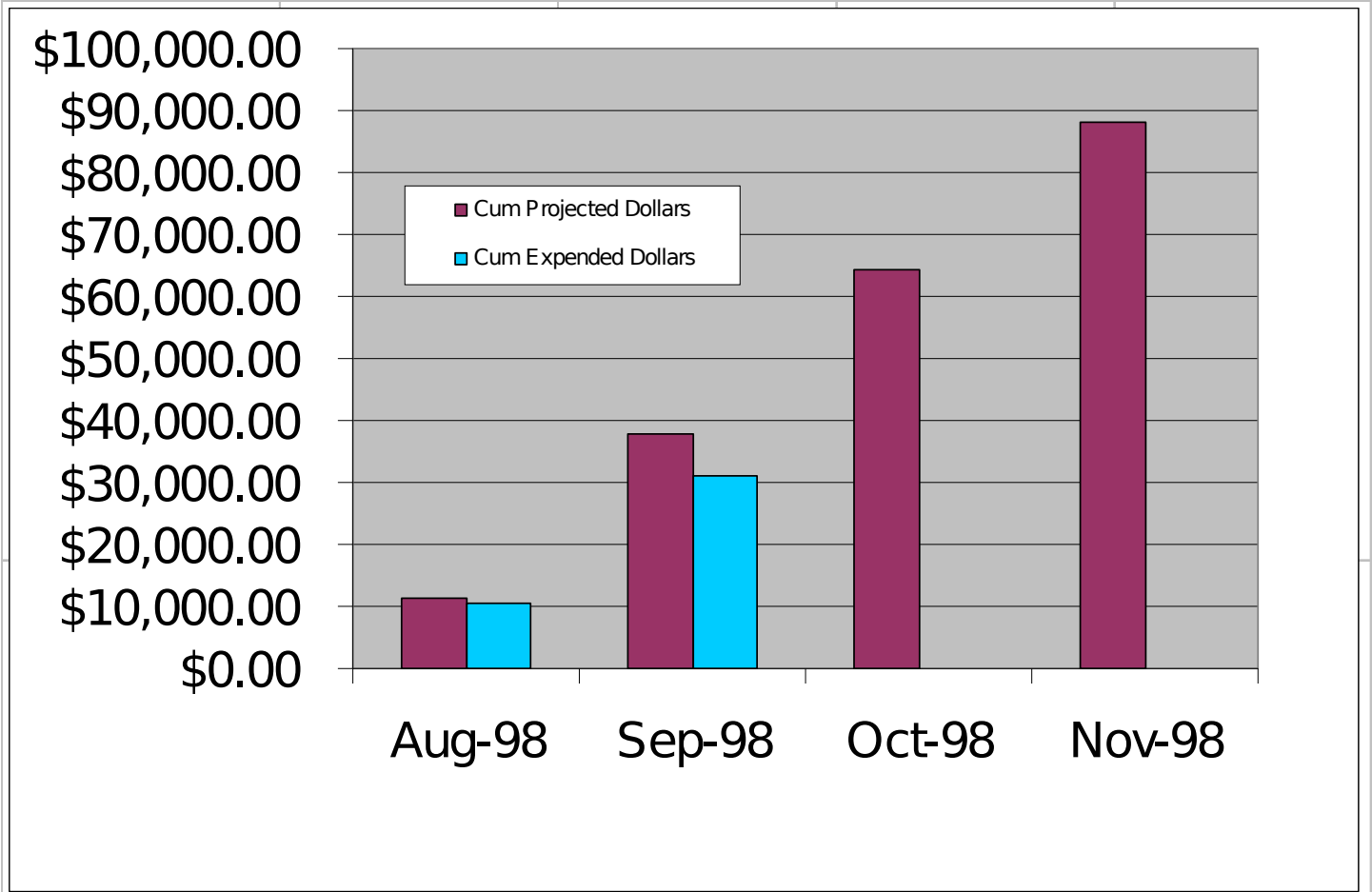CDRL A002 Atch
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Task Order Status
TO

- Task Order Total NTE Dollar Value: $

- Percent Completed:
    - Based on Task Order Total NTE Dollar Value

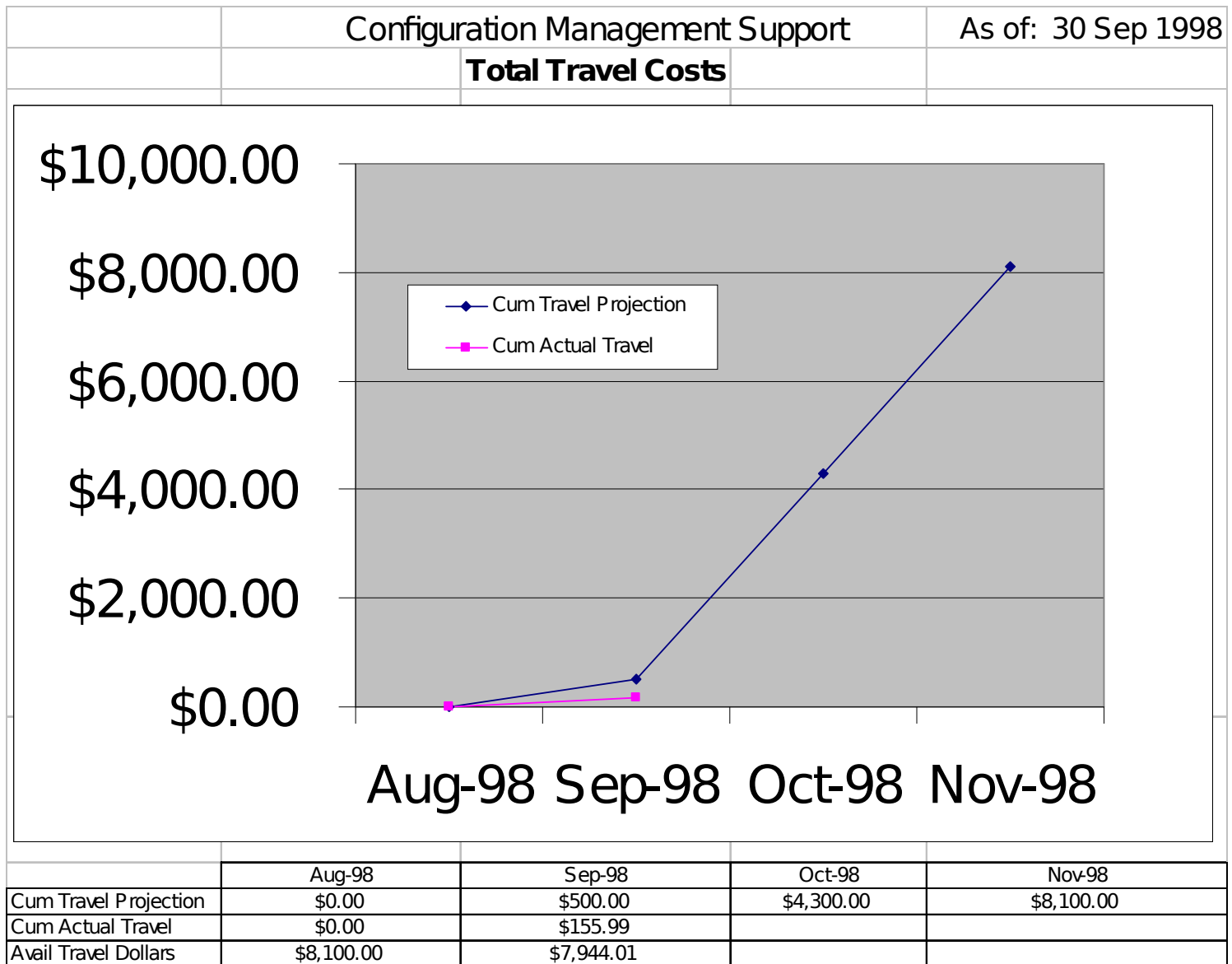- Staffing/Personnel (Name-Labor Category-Contractor)

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Task Order Status
TO

- Accomplishments:

- Issues:
- Action Items:

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	Configuration Management Support		As of: 30 Sep 1998
	Total Cumulative Direct Labor Costs		

	Aug-98	Sep-98	Oct-98	Nov-98
Cum Projected Dollars	$11,329.92	$37,766.40	$64,202.88	$88,121.60
Cum Expended Dollars	$10,470.60	$31,207.18		

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	Configuration Management Support		As of: 30 Sep 1998
	Total Travel Costs		

	Aug-98	Sep-98	Oct-98	Nov-98
Cum Travel Projection	$0.00	$500.00	$4,300.00	$8,100.00
Cum Actual Travel	$0.00	$155.99		
Avail Travel Dollars	$8,100.00	$7,944.01		

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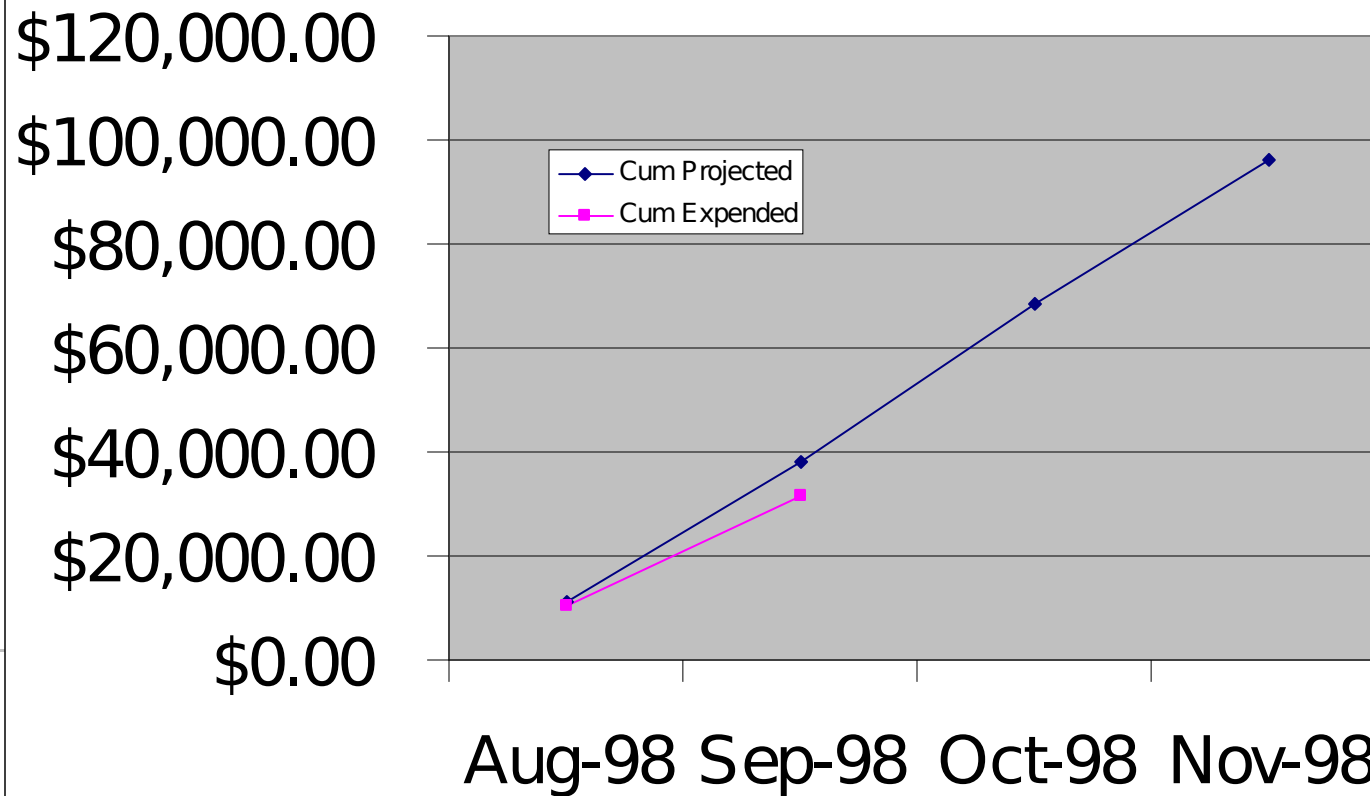
	Aug-98	Sep-98	Oct-98	Nov-98
Cum Projected	$11,329.92	$38,266.40	$68,502.88	$96,221.60
Cum Expended	$10,470.60	$31,363.17		

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		HOURS EXPENDED				
		(Through 30 Sep 1998)				
					CUM	**CUM**
Quantity	**Labor Category**	**Actual**	**Estimate**	**Actual**	**Estimate**
1	Configuration/Data Management Level 4	184	240	184	240
2	Configuration/Data Management Level 3	412	480	412	480
1	Configuration/Data Management Level 2	179	240	179	240
1	Configuration/Data Management Level 1	230	240	230	240
	Total Hours	1005	1200	1005	1200

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